

## Assistant Manager (Corporate Finance and Accounts)

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Assistant Manager (corporate finance and accounts) is a full time role for our Headquarters in Noida.

### Responsibilities

- Preparation of MIS, budgets, variance analysis and segment wise profitability statements
- Finalization of accounts, monthly books closing and preparation of financial statements
- Consolidation of financial statements and preparation of management testing of ICFR and coordination with statutory auditors for audit
- Preparation of Projections, CMA and other requirements of banks and lenders
- Income tax matters including filing of ITR, computation of income, filing of appeals, rectification applications etc
- Supervision for PAN India GST matters including monthly and annual returns, reconciliations etc
- Revenue and receivables controls including various MIS, management reporting etc
- Analysis of direct and indirect costs and recommending efficiencies
- Financial analytics of various ratios and other parameters
- Understanding of IND-AS mis required

### Skills, Qualification and Experience

- Should possess analytical skills and be computer proficient specially in MS EXCEL
- Accuracy, attention to detail, time management and organizing skills
- CA with at least 2-4 years of experience